



McMinnville Garden Faire Information Sheet for Sunday June 23, 2019

Dear Garden Faire Vendors,

We are only a week away from our "big day" in beautiful downtown McMinnville and we are excited! You may know last year we had to make some changes in the space we had to work with, but we think it is mostly positive and it certainly gave us a bigger and more visible footprint for our customers. This year we have increased our space a little more.

Attached you will find a Vendor map with space assignments. Please locate your spot and make some mental notes of how best to approach it for unloading purposes. We will have some Club members available to help direct traffic and answer questions. Please remember that we will have 70 vendors that will have to unload and then find parking so be patient with one another.

We have several city parking lots in close proximity that we would like to keep open for customers, so use your best judgement when you select your own parking space. It always seems to work out fine, so not to worry.

The local Fire Department will be visiting us early Sunday morning to make sure we haven't created any unsafe conditions. **They would like us to have multiple fire extinguisher sites and you can help by bringing a currently serviced fire extinguisher with a label. If you have one, please respond to this email with "I have one."** We will give you a sign to display so that in the event it is needed, it can be easily located. **No Smoking:** The entire Faire is a "no smoking" area.

Our official unloading time is 6:30 a.m. (Mike will be there by 6 a.m.) with an "open to the public start time" of 9:00 a.m. We will close at 4:00 p.m. so please do not start to dismantle your booth before then.

We will have porta-potties available when you arrive (2 in the alley by the grass area at the corner of 2nd and Cows and 1 in the large parking lot area on 1st St).

At least one of the local restaurants will visit our area to take lunch orders, if you are interested. Also, attached is a restaurant listing for your use. Please let them know that you are a vendor.

We will deliver bottled water to you several times during the day and if you are alone and need someone to keep an eye on your booth, so you can take a short break, we can do that for you as well. Just let one of the McMinnville Garden Club members know that you need assistance. They will be wearing identifying name badges.

Our goal is to make your visit with us not only profitable, but also memorable. Call or email if you have any questions. See you bright and early Sunday morning!

Mike & Gaye Stewart and Ruth Corsi

Garden Faire Co-Chairs

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